



State of Wisconsin
Department of Administration
Document Sales and Distribution
4622 University Ave.
Madison, WI 53705-2156
DOADocumentSalesInformation@wisconsin.gov

DOA-3330

To Order and/or for further information please call:

(608) 266-3358 or Long Distance: 1-800-DOC SALE
(362-7253)

FAX: (608) 261-8150

Check or Money Order must be made payable to:
WI Department of Administration

Open Monday through Friday, 7:45 am to 4:30 p.m.

Inter-D Address: Document Sales
4622 University Ave
(Madison Area Only)

Document Sales Order

Ordered By:

Name _____

☐ Tax-Exempt Local Government (If Payer)

Organization's Name: _____

Street Address _____

P. O. Box _____

City, State and ZIP + 4 _____

Daytime Telephone (_____) _____

E-mail Address _____

Stock Number	Quantity	Description	Item Price	Total
SBD9494		UDC Building Permit Seals (Single)	\$33.00	
		UDC Building Permit Seals (5 Pack)	\$153.00	
		UDC Building Permit Seals (10 Pack)	\$303.00	
		UDC Building Permit Seals (25 Pack)	\$753.00	
Items above are tax exempt		Non-Taxable Items Subtotal		
SBD5823		Wisconsin Uniform Building Permit Application (25 Pack)	\$7.00	
SBD5824		Wisconsin Uniform Building Permit Card (25 Pack)	\$7.00	
SBD6025		Inspection Noncompliance & Final Report (25 Pack)	\$7.00	
SBD6072		Permit to Start Construction (25 Pack)	\$7.00	
SBD10266		Notice of Violation (25 Pack)	\$17.00	
SBD7955		UDC Informational Brochure for Homeowners (25 Pack)	\$7.00	
SBD10115		Commercial Building Code Info. Brochure (25 Pack)	\$7.00	

State Government Customers Only

General Services Billing Information

Customer Use Code _____

Optional Data _____

Optional Order Number _____

Authorized Signature: _____

Credit Card Customers Only

- Orders by phone are accepted when purchases are made with VISA or MasterCard
- Include credit card account number, signature, and credit card expiration date.

☐ MasterCard ☐ VISA

Credit Card Number _____

Expiration Date (mm/dd/ccyy) _____

Signature _____

Subtotal

Add 5% state sales tax (WI Residents Only)

Add 0.5% WI county sales tax (if applicable)

Add 0.1% or 0.5% stadium tax (if applicable)

Add \$2.50 Credit Card Processing Fee (if applicable)

Total

Your order is subject to return if there are errors on the order form and/or an incorrect amount due was submitted. Please call for assistance at (608) 266-3358.

For Office Use Only

Date (mm/dd/ccyy) _____

CSR _____

Order No. _____

Customer No. _____

Approval No. _____

New Exp. Date (mm/dd/ccyy) _____

Amount Paid _____

Payment Type ☐ CA ☐ CH ☐ V/MC ☐ GSBS ☐ FR